

GOVERNMENT OF ASSAM  
FINANCE (ESTABLISHMENT-B) DEPARTMENT  
2ND FLOOR, BLOCK 'F', DISPUR, GUWAHATI-6

ORDERS BY THE GOVERNOR

NOTIFICATION

Dated Dispur the 31<sup>st</sup> December, 2019

**No. FEB.120/2014/37:** In pursuance of clause (3) of Article 166 of Constitution of India and of all other powers enabling him in this behalf, the Governor of Assam is pleased to direct that the following further amendment shall be made in Schedule- III of the Delegation of Financial Powers Rules 1999.

Schedule-III : Specific power delegated to certain Departments of Government, Heads of Department and authority subordinate to them.

Powers delegated to **PRANAM Commission /Assam Board of Revenue**

Sl. No.	Nature of power	Authority	Extent of power	General conditions if any
1	2	3	4	5
1	To accord administrative approval and sanction expenditure on works to be executed departmentally Minor work petty repairs.	Chief Commissioner of PRANAM Commission/Chairman, Board of Revenues	Upto Rs.1 Lakh in each case	1. Subject to budget provision and availability of fund and condition No. 7 of DFPR 2. Observance of section 7(2) of the AFRBM Act, 2005
2	Purchase of Computer & accessories	Chief Commissioner of PRANAM Commission/Chairman, Board of Revenues	Upto Rs 40,000/- per unit	1. Subject to budget provision and availability of fund. 2. Observance of section 7(2) of the AFRBM Act, 2005
3	Purchase of Photocopier	Chief Commissioner of PRANAM Commission/Chairman, Board of Revenues	Upto Rs 1,00,000/- per unit	-do-

4	To sanction local printing of standardized forms etc.	Chief Commissioner of PRANAM Commission/Chairman, Board of Revenues	Full Power	1. Subject to budget provision and availability of fund. 2. Subject to condition No17 of DFPR
5	Purchase of approved office equipments such as clock, time pieces, table fans, ceiling fans water filter etc.	Chief Commissioner of PRANAM Commission/Chairman, Board of Revenues	Full Power	1. Subject to budget provision and availability of fund. 2. Subject to condition No12 of DFPR
6	Annual maintenance contract or full service maintenance contract of machines/photocopier/Fax/computer & accessories	Chief Commissioner of PRANAM Commission/Chairman, Board of Revenues	Full Power	1. Subject to budget provision and availability of fund. 2. Subject to condition – Renewal of maintenance Contracts of Machines, Subject to <ol style="list-style-type: none"> <li>1) Machinery Equipments are purchased as per procedure.</li> <li>2) Budget Provisions exists.</li> <li>3) Contract is made with the manufacture/supplier or their authorised representatives</li> <li>4) The First Annual/Biennial Maintenance Contract is entered into with the approval of the authority of the Commission/ Board.</li> <li>5) The value of Biennial Maintenance Contract for the second or subsequent year (s) is not more than 10% above the rate approved by the authority of the Commission/Board for the First Annual Maintenance Contract</li> </ol>



				6) A Formal Contract is executed between the party and the authority of the Commission/Board.
7	Repairing of photocopier/Computer & accessories	Chief Commissioner of PRANAM Commission/Chairman, Board of Revenues	Full Power	Subject to budget provision and availability of fund.
8	To sanction POL bills, hire wages of Drivers	Chief Commissioner of PRANAM Commission/Chairman, Board of Revenues	Full Power	Subject to the Hiring wages rates as fixed by the Transport Department
9	Repairing of Departmental Vehicles including purchase of tyres, tubes, batteries & spare parts with fixture & furnishing	Chief Commissioner of PRANAM Commission/Chairman, Board of Revenues	<ol style="list-style-type: none"> <li>1. Full Power when the repairing done at the authorised service centre of the manufacturer of the vehicles.</li> <li>2. Four wheeler motor vehicles up to 3 years old Rs.25,000/- (Rupees thirty five thousand ) only for each vehicle in a financial year.</li> <li>3. For four wheelers motor vehicles more than 3years old, Rs.35,000/- (Rupees fifty thousand) only for each vehicle in a financial year.</li> </ol>	<ol style="list-style-type: none"> <li>1. Subject to budget provision and availability of fund.</li> <li>2. Subject to condition No16 of DFPR</li> <li>3. Observance of section7(2) of the AFRBM Act,2005</li> </ol>
10	Accept Tender	Chief Commissioner of PRANAM Commission/Chairman, Board of Revenues	Full Power	1. Subject to budget provision and availability of fund.
11	Purchase of Air Conditioner & Inverter with accessories	Chief Commissioner of PRANAM Commission/Chairman, Board of Revenues	Full Power	<ol style="list-style-type: none"> <li>1. Subject to budget provision and availability of fund.</li> <li>2. Observance of section7(2) of the AFRBM Act,2005</li> </ol>
12	Outsourcing of Manpower	Chief Commissioner of PRANAM Commission/Chairman, Board of Revenues	Full Power only for house keeping purpose otherwise approval from Finance Department should be taken	Subject to budget provision



13	Local Purchase of stationary	Chief Commissioner of PRANAM Commission/Chairman, Board of Revenues	Full Power	1. Subject to budget provision and availability of fund.
14	Purchase of Furniture	Chief Commissioner of PRANAM Commission/Chairman, Board of Revenues	Full Power	1. Subject to budget provision and availability of fund. 2. Observance of section 7(2) of the AFRBM Act, 2005
15	Condemnation of old /unutilized office articles such as Typewriter, Xerox Machine, Computer and accessories, furniture etc	Chief Commissioner of PRANAM Commission/Chairman, Board of Revenues	Full Power	Subject to condition No.20 (1) & (2) of DFPR
16	Disposal of the unserviceable vehicles	Chief Commissioner of PRANAM Commission/Chairman, Board of Revenues	Full Power when the sale price is more than the value fixed by the District and state Condemnation board. If less approval of Administration Department will be required.	Subject to condition No.20(3) of DFPR
17	Hiring of the vehicles	Chief Commissioner of PRANAM Commission/Chairman, Board of Revenues	Full Power	1. Subject to budget provision and availability of fund. 2. As per rate fixed by Transport Department.
18	T.A & LTC	Chief Commissioner of PRANAM Commission/Chairman, Board of Revenues	Full Power	Subject to budget provision and availability of fund.
19	Medical reimbursement bill in respect of Hon'ble Chairman & Member & Staff	Chief Commissioner of PRANAM Commission/Chairman, Board of Revenues	Full Power	1. Subject to budget provision and availability of fund. 2. Subject to Condition No.25 of DFPR.
20	Hospitality charge	Chief Commissioner of PRANAM Commission/Chairman, Board of Revenues	Upto Rs.1,00,000/- per annum	1. Subject to budget provision and availability of fund. 2. As per rates and terms and conditions of General Administration Department

21	Sanction expenditure on Office Contingency	Chief Commissioner of PRANAM Commission/Chairman, Board of Revenues	Rs. 10000/- in each case	1. Subject to Budget Provision 2. Observance of 7 (2) of the AFRBM Act, 2005
22	Rent on lands and buildings leased out to the Government	Chief Commissioner of PRANAM Commission/Chairman, Board of Revenues	Upto Rs.20000/- per month for each building	1.Subject to Condition No 1 & 10 2.Observance of the provisions of the AFRBM Act, 2005

Sd/-Udayan Hazarika, IAS  
Secretary to the Govt. of Assam  
Finance Department

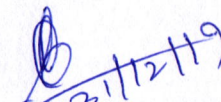
Dated Dispur the 31<sup>st</sup> December, 2019

Memo No.FEB.120/2014/37-A

Copy for information and necessary action to:-

1. The Chairman PRANAM Commission for kind information.
2. The Chairman, Assam Administrative Tribunal.
3. The Chairman, Assam Board of Revenues
4. The Accountant General (A&E), Assam, Maidamgaon, Beltola, Guwahati – 29.
5. P.S. to the Principal Secretary, Personnel (A) Department.
6. P.S. to the Principal Secretary, Revenue & DM Department
7. The Publisher, Assam Govt. Press, Bamunimaidam, Guwahati-21 for publication of the Notification in the Assam Gazette.
8. Finance (e-GU) Department for necessary uploading.

By order etc.

  
(Fulbar Ali)

Deputy Secretary to the Govt. of Assam  
Finance (Establishment-B) Department.