

Annexure I

EOI submission form (in letter head of the Firm)

To

Date

The Project Director
Assam Infrastructure Financing Authority
Assam © Secretariat, 'F' Block
3rd Floor
Dispur, Guwahati-781006
Phone No: (0361) 2237281
Fax No.: (0361) 2237300

Sub : Submission of EoI

Ref : EoI No.

Sir,

We offer to provide the Audit Services for (Insert title of assignment) in accordance with your Expression of Interest dated (Insert Date).

We hereby declare that all information and statements submitted in this EOI (duly sealed) are correct to the best of our knowledge and belief and accept that any misinterpretation contained in them may lead to our disqualification.

We confirm that this proposal will remain binding upon us and may be accepted by you at any time before the expiry of 6 months from the date of submission of EOI.

Prices have been arrived independently without consultation, communication, agreement or understanding (for the purpose of restricting competition) with any competitor.

We agree to bear all costs incurred by us in connection with the preparation and submission of the proposal and to bear any further pre-contract costs.

We further declare that we have never been issued notice for failure to submit deliverables and cancellation of work order, forfeiture of EMD, etc by any government and / or semi government entities and have not been barred from appointment by any government and / or semi government entities.

We understand that Assam Infrastructure Financing Authority is not bound to accept the lowest or any proposal or to give any reason for award or for the rejection of any proposal. The Project Director, AIFA reserves the right to accept or reject any one of the EOI(s) without assigning any reasons thereof.

I confirm that I have authority of (Insert name of Agency/Firm) to submit the proposal and negotiate on its behalf.

Yours faithfully,

Place :

Name

Designation

Seal and Signature

Membership No.

Address:-

Contact No.

Annexure II

EOI

- 1) Name of the Firm
- 2) Address of the registered office
- 3) Address for correspondence
- 4) Telephone/Fax/Email
- 5) Registration No. with the institution under ICAI
- 6) Status of the Firm, No. of years of Firm's existence and Year of establishment (Attach attested copy of Partnership Deed)
- 7) Details of empanelment with CAG (Attach proof of latest empanelment with C&AG)
- 8) Details of registration of GST(attach self-attested copy of registration)
- 9) IT/PAN No. (Attach self-attested copy of PAN Card)
- 10) Name and Professional qualification of the partners (attach certificate of membership and certificate of practice)
- 11) Details of partners with name, membership no., designation, status (full time or part time), qualification and date of joining with the Firm (Attested copy of certificate of ICAI as on 1/1/2021)
- 12) Details of Audit Staff with name, qualification and experience
- 13) Yearly turnover of the organisation, 2014 (year wise)
- 14) Yearly turnover of the CA firm during the last 3 years ending March, 2017 year wise (Enclose copy of audited balance sheet/Turnover certificate)
- 15) Income tax return for last 2 years ending March, 2020 (enclose copy of IT returns)
- 16) Work experience in Govt/PSU sector. The applicant to submit in separate sheet (duly signed) of eligible assignments for last 10 years as per format below (To enclose performance/completion certificates from clients)

Sl No.	Name of the Project & Employer	Nature of Work	Remuneration paid (Rs)	Remarks

- 18) Whether any civil suit/arbitration have arisen with Govt./Semi Govt./PSU Banks etc during last 5 years. If yes, please furnish the details.
- 19) Whether the CA Firm has been black listed by any PSU or Govt. or any other organisation in respect of any assignment or behaviour and/or issued notice for failure to submit deliverables and cancellation of work order, forfeiture of EMD, etc by any government and / or semi government entities. (Declaration of no blacklisting on the Letter Head of the Firm as per Annexure III)

SELF – DECLARATION – NO BLACKLISTING
(ON THE LETTER HEAD OF THE FIRM)

To,

The Project Director
Assam Infrastructure Financing Authority (AIFA)

In response to the EOI for selecting CA Firm for Assam Infrastructure Financing Authority (AIFA) for the financial year....., I/ We hereby declare that presently our CA firm.....is having unblemished record and is not declared ineligible for corrupt & fraudulent practices either indefinitely or for a particular period of time by any State / Central Government/PSU.

We further declare that presently our CA firm is not blacklisted and not declared ineligible for reasons other than corrupt & fraudulent practices or issued notice for failure to submit deliverables and cancellation of work order, forfeiture of EMD, etc by any State / Central Government/PSU.

If this declaration is found to be incorrect then without prejudice to any other action that may be taken, my / our security may be forfeited in full and the bid if any to the extent accepted may be cancelled.

Thanking you,

Yours faithfully,

Signatures_____

Name _____

Seal of the CA Firm _____

Place_____

Date_____

