



74<sup>c</sup>

**GOVERNMENT OF ASSAM**  
**FINANCE DEPARTMENT**  
**GROUND FLOOR, BLOCK-'F', DISPUR, GUWAHATI- 6**

**ORDERS BY THE GOVERNOR**  
**NOTIFICATION**

Dated Dispur the 23<sup>rd</sup> September, 2022

No. ASPIRe/105/2020/ 74 : Vide powers defined under Section 20 (4) of Assam Public Procurement Act, 2017, the Governor of Assam is pleased to notify the Standard Bidding Documents (SBDs) for various procuring entities as defined in sub-section (2) of section 3 of Assam Public Procurement Act, 2017 for the different categories of procurement like works, goods and services as under:-

- i. Works – One bid system - Offline bidding
- ii. Goods – One bid system - Offline bidding
- iii. Goods – Two bid system – Online bidding
- iv. Non-Consulting services – One bid system- Offline bidding
- v. Consulting services – Two bid system – Offline bidding
- vi. Consulting services – Two bid system – Online bidding
- vii. Request for Expression of Interest for Consulting Services

The procuring entities may also look at Rule 21(5) of Assam Public Procurement Rules, 2020, which mentions among others:-

*(i) The State Government shall, from time to time, notify Standard Bidding Documents as model bidding documents for the various procuring entities including Departments, Autonomous Councils, Authorities, Boards, Undertakings, Agencies, Corporations, etc., for the different kinds of procurement like works, goods and services or for different types or value ranges of procurement by the various procurement methods prescribed in the Act as may be required.*

*(ii) The procuring entities shall, for the procurement under its consideration, prepare specific bidding document based on the notified Standard Bid Document for the kind, type, value range and procurement method. The standard provisions in the SBD shall be used without any alteration.*

*(iii) In case a notified SBD needs modification to suit special circumstances of a specific procurement, the procuring entity, before making any such modification, shall obtain the approval of the Head of the concerned Administrative Department which may be accorded with the prior concurrence of the Finance Department but no such approval shall be accorded ex post facto. Provided, where a relevant SBD has not yet been notified by the State Government, procuring entity may either use an existing SBD or, under intimation to the State Procurement Facilitation Cell, develop its own SBD and after obtaining the*

23/9/22

75c

*approval from the Head of the Administrative Department which may be accorded with the concurrence of the Financial Advisor.*

Annexure: As stated above.

All procuring entities are hereby directed to take steps as per relevant provisions of Assam Public Procurement Act, 2017 and Assam Public Procurement Rules, 2020.

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23/9/22  
Jayant Narlikar, IAS

Comm. & Secretary to the Govt. of Assam  
Finance Department & Project Director, AS-CFMS

Memo No. ASPIRe/105/2020/74A

Dated Dispur the 23<sup>rd</sup> September, 2022

Copy for information and necessary action to:-

1. The Principal Secretary to the Hon'ble Chief Minister, Assam.
2. The Accountant General (A & E), Assam, Maidamgaon, Beltola, Guwahati-29.
3. The SO to Chief Secretary for kind information of Chief Secretary, Assam.
4. PS to Hon'ble Ministers (PWD, Finance, PHED, Irrigation, Water Resource and Soil Conservation) Assam for kind information of HM.
5. PS to all Addl. Chief Secretary/Principal Secretary/Commissioner & Secretary to the Govt. of Assam for kind information of Addl. Chief Secretary/Principal Secretary/Commissioner & Secretary.
6. PS to Principal Secretary to the Govt. of Assam, Finance Department for kind information of Principal Secretary.
7. PS to Commissioner & Secretary to the Govt. of Assam, Finance Department (M.T) for kind information of Principal Secretary.
8. PS to Addl. Project Director, ASPIRe, Finance Department.
9. All Heads of Department.
10. All Deputy Commissioners.
11. All Sr. F.A/F.A.O./T.O.
12. The Publisher, Assam Govt. Press, Bamunimaidam, Guwahati-21 for publication of the Notification in the Assam Gazette.
13. Project Manager, SPPP, Finance Department for necessary uploading.

By order etc.

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Secretary to the Govt. of Assam,  
Finance Department & Addl. Project Director, ASPIRe